



"PLEASE DRIVE SAFELY"

LASALLE COUNTY HIGHWAY DEPARTMENT

DONALD R. ERNAT, COUNTY ENGINEER

1400 N. 27TH ROAD – P.O. BOX 128 – OTTAWA, ILLINOIS 61350

PHONE (815) 434-0743 FAX (815) 434-0747

e-mail: mail@lasallegcountyil.gov

SPECIAL EVENT HIGHWAY PERMIT # _____

SPECIAL EVENT HIGHWAY PERMIT APPLICATION

Highway Application Submitted Date: _____

Name of Event: _____

Event Date(s): _____

Event Schedule: Start time: _____ Finish time: _____

County Roads (by Name) to use in route* (**Must include a color map**): _____

*Approvals from other jurisdictions (Townships, Municipalities, IDOT, etc.) may also be required when routing is designed for event.

Does your event (check all that apply) -

- Take place on a County Highway?
- Utilize any portion of a County Highway right-of-way? Or
- Enter/exit upon or cross a County Highway?
- Take place on a township road? Your event route will be checked for conflicts with planned construction and maintenance work. You will be referred to the appropriate Township Highway Commissioner for further coordination.
- Other (explain) _____

Will your event (check all that apply) –

- Cause traffic to slow or stop?
- Require traffic control for ingress/egress to the event site? (i.e. festival, farmers market, carnival)
- Require traffic control for moving event? (i.e. bike race)
- Require lane closure and detouring of Traffic?
- Other (explain) _____

Submit traffic control plan and/or parking and circulation plan.

Submit a Certificate of Insurance listing County of LaSalle as additional insured.

FOR OFFICE USE ONLY

Permit Status: _____Approved _____Denied

Explanation/Conditions_____

Date:_____

County Engineer